

**EMAIL #1**

Hello,

It’s more important than ever to get your flu shot this year.

Because of COVID-19, you should do everything you can to keep yourself and your family healthy. It is recommended that everyone six months and older get a flu shot every year in the fall—especially if you or someone in your home is at high risk of serious complications from the flu.

Since the process for getting a flu shot may be a little different this year, you should contact your doctor and ask about the best way to do it. You can also search online for a local clinic near where you live. If you do get your flu shot somewhere other than your doctor, be sure to let them know.

Thank you,

Your HR Team

**EMAIL #2**

Hello Everyone,

Just reaching out with another reminder about flu shots. If you haven’t done it yet, you should get your vaccine now.

Remember, with COVID-19, you need to do everything you can to stay healthy and keep your family safe. The flu season runs until May, so it’s not too late to do it now.

Thank you,

Your HR Team